

# CTAS FY 2018: Funding Opportunities for Healing to Wellness Courts

February 6, 2018

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[www.home.tlpi.org](http://www.home.tlpi.org)

[www.WellnessCourts.org](http://www.WellnessCourts.org)

# PRESENTERS

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- **Chia Halpern Beetso**, *Tribal Court Specialist*, Tribal Law and Policy Institute
- **Trish Thackston**, *Policy Advisor*, Bureau of Justice Assistance, Office of Justice Programs
- **Tenzing Lahdon**, *Grant Manager*, Youth Development, Prevention & Safety Division, Office of Juvenile Justice & Delinquency Prevention

# OUTLINE

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- Overview of Other Drug Court RFPs
  - FY 2018 BJA Adult Drug Courts RFP (*Due: TBD*) (*reference only*)
  - SAMHSA Treatment Drug Courts RFP (*Due: TBD*) (*reference only*)
- FY 2018 CTAS RFP
  - Overall application
  - Purpose Areas #3 and #8 (potentially #6)
  - Performance Measures
- General Grant Writing Tips
- Questions

POLL

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# BJA ADULT DRUG COURT RFP

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- Implementation
- Enhancement

**Gregory Torain**  
Gregory.Torain@usdoj.gov

To develop drug courts that effectively integrate

- evidenced-based substance abuse treatment,
- mandatory drug testing,
- sanctions and incentives, and
- transitional services in a judicially supervised court setting with jurisdiction over substance-abusing offenders

# BJA ADULT DRUG COURT: Length and Duration

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- **Implementation grant** up to **\$350,000** for **36 months**
- **Enhancement grant** up to **\$200,000** for **24 months** – operational at least one year and are planning to:
  - (1) expand the number of participants
  - (2) expand the target populations,
  - (3) enhance court operations,
  - (4) enhance court and/or supervision services, and/or
  - (5) enhance recovery support services.

# BJA ADULT DRUG COURT: Tribal Awards

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- FY 2012: 1 Tribe
- FY 2013: 3 Tribes
- FY 2014: 1 Tribe
- FY 2015: 6 Tribes
- FY 2016: 2 Tribes
- FY 2017: 1 Tribe



# SAMHSA

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- Grants to Expand Substance Abuse Treatment Capacity in Adult and Family Drug Courts (**SAMHSA Treatment Drug Courts**)
- Joint Adult Drug Court Solicitation to Enhance Services, Coordination, and Treatment (BJA and SAMHSA)
  1. There have been approximately 10 BJA awards and 10 SAMHSA awards.
  2. BJA: Up to \$300,000/year for 3 years, but match required.
  3. SAMHSA: Up to \$325,000/year for 3 years, with no match required.
  4. Treatment-focused RFP restricted to OPERATIONAL adult criminal courts or family/child dependency courts.





# Coordinated Tribal Assistance Solicitation

# CTAS

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- Launched in FY 2010
- Federally-recognized tribes submit a single application for most of DOJ's Tribal grant programs.
- [www.justice.gov/tribal](http://www.justice.gov/tribal)

# CTAS

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## INCLUDED:

- Tribal-Specific grants within the
  - Office of Community Oriented Policing Services (COPS)
  - Bureau of Justice Assistance (BJA)
  - Office on Violence Against Women (OVW)
  - Office for Victims of Crime (OVC)
  - Office of Juvenile Justice and Delinquency Prevention (OJJDP)

## NOT INCLUDED:

- OVW Tribal Coalitions
- OVW Tribal Sexual Assault Services Program
- T/TA Programs
- BJA Tribal Civil and Criminal Legal Assistance
- Non-Tribal Government-specific grants

# CTAS PROS

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- Tribal specific RFP/funding source
- Specific references to Healing to Wellness Courts in Purpose Areas #3, and #8
- Peer reviewers will have tribal court specific knowledge
- Peer reviewers will have some drug court knowledge (Purpose Area #8)
- Potentially more flexibility to design a Healing to Wellness Court to meet the specific needs of an individual community (Purpose Area #3)
- No match requirement
- Healing to Wellness Court objectives can be better incorporated into an overall tribal plan through CTAS
- Most tribes are already planning to submit CTAS proposal

# CTAS CONS

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- Purpose Area 3 has a large scope and a lot of competition
  - Not Healing to Wellness Court-specific
- Purpose Area 8 is narrow and limited
- Complex CTAS application process with many moving parts requiring substantial intra-tribal coordination
- Limited page and formatting requirements

# ELIGIBILITY

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- Federally recognized Tribe
- Tribal consortia (2 or more tribes)
  - A tribal consortia member can also submit its own independent application, so long as the activities are distinct



# APPLICATION TIMELINE

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- Opened January 3, 2018
- ***Closes March 20, 2018*** (9pm Eastern)
- Recommended to register for GMS no later than February 27, 2018.
- DOJ expects to award grants no later than September 30, 2018



# CTAS:WHAT IS NEW IN FY 2018?

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- The question & answer templates have been further coordinated and refined across purpose areas to ensure more clarity and to reduce duplication.
- The budget worksheet was redesigned to be more user-friendly and to reflect software updates.
- Project abstracts for each purpose area are new and required for FY 2018.

# CTAS:WHAT IS NEW IN FY 2018?

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- **Purpose Area #8** – (OJJDP – Juvenile Tribal Healing to Wellness Courts) eligibility criteria now reflects that federally recognized tribes that have received OJJDP funding through the FY 2014 Tribal Healing to Wellness Court Responses to Underage Drinking Initiative solicitation or the FY 2015, FY 2016 or FY 2017 CTAS OJJDP purpose area #8 are *not eligible* to apply for funds in this purpose area.

# PAST CTAS

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## FY 2016

- 215 applications
- 236 awards
- \$102 million

## FY 2017

- 225 applications
- 212 awards
- \$101 million

# FY 2018 CTAS PURPOSE AREAS

1. Public Safety and Community Policing (COPS Office Tribal Resources Grant Program—Hiring and Equipment/Technology)

2. Comprehensive Tribal Justice System Strategic Planning (BJA, COPS, OJJDP, OVW, and OVC)

**3. Justice Systems, and Alcohol and Substance Abuse (BJA Tribal Courts Assistance Program and Indian Alcohol and Substance Abuse Prevention Program)**

4. Corrections and Correctional Alternatives (BJA Tribal Justice Systems Infrastructure Program)

5. Violence Against Women Tribal Governments Program (OVW)

6. Children's Justice Act Partnerships for Indian Communities (OVC)

7. Comprehensive Tribal Victim Assistance Program (OVC)

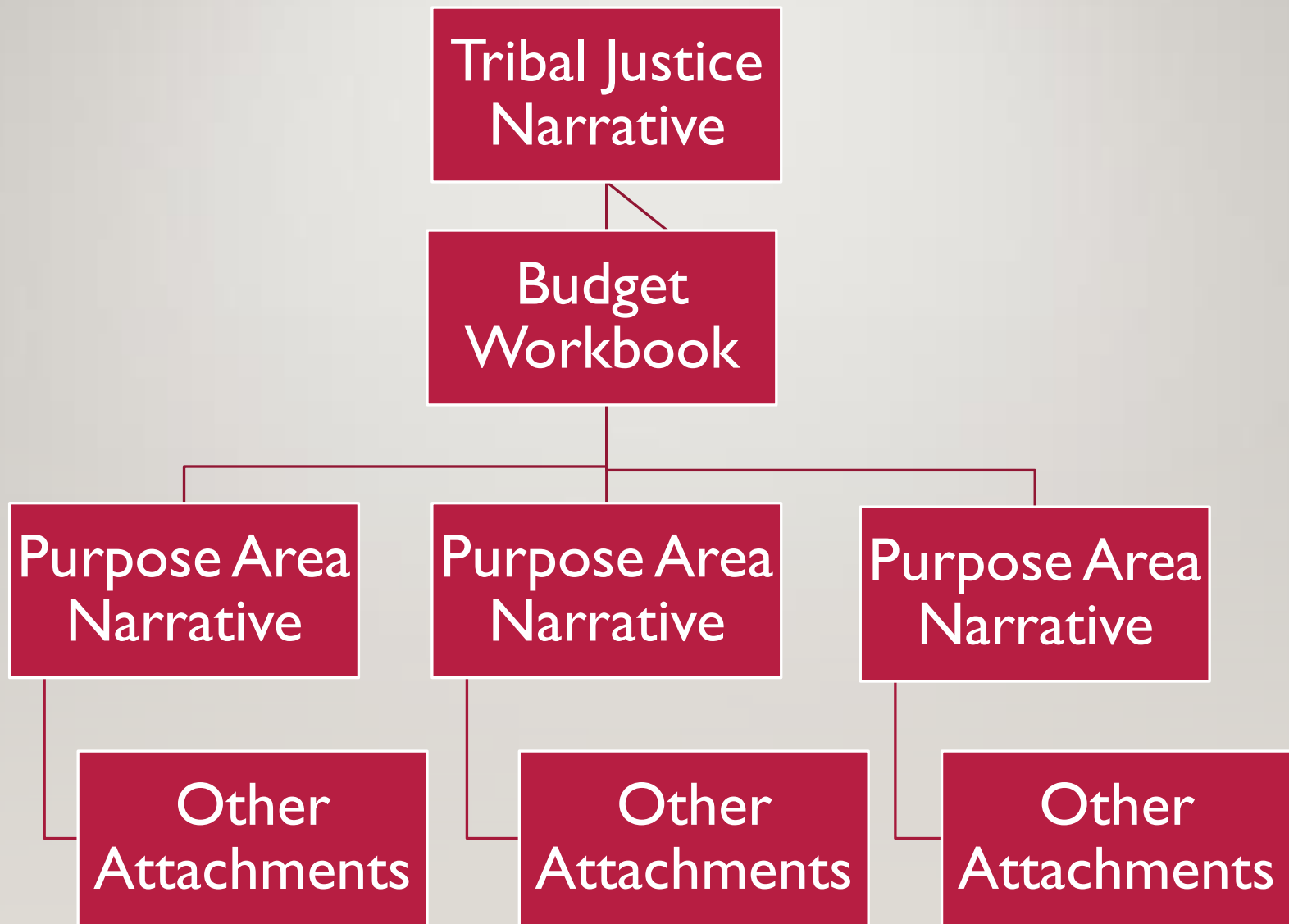
**8. Juvenile Healing to Wellness Courts (OJJDP)**

9. Tribal Youth Program (OJJDP)

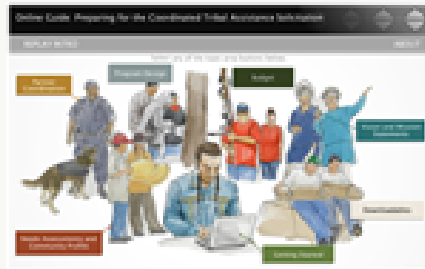
# THE APPLICATION

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- Application Overview
- Tribal Community and Justice Profile (30%)
- Project Abstracts
- Purpose Area Narratives (50%)
- Project/Program Timelines (5%)
- Budget Workbook (15%)



# www.justice.gov/tribal/grants



## **Online Guide: Preparing for the Coordinated Tribal Assistance Solicitation**

This online guide was created by the Education Development Center in coordination with the Department of Justice to assist Tribes as they prepare for, write, and submit their applications for complex grants such as the Coordinated Tribal Assistant

Solicitation (CTAS).

This guide contains strategies to:

- Read and comprehend a complex grant solicitation
- Coordinate a robust grant-writing team
- Identify and articulate the needs of your community through data driven processes
- Generate and capture ideas and solutions from your community
- Organize key community players to execute the proposed program

Explore the tool 



# APPLICATION OVERVIEW

- 1-2 pages
- Identify problems; strategy to address problems; and the Purpose Areas being requested

## Application Overview

Applicant Name: \_\_\_\_\_

The Application Overview should identify the problem(s) the tribe seeks to address, the strategy to address the problem(s), and the purposes area(s) being requested to address the problem(s).

Problem	Strategy to address the problem	Purpose area(s) addressing the problem
EXAMPLE Need to provide better services for tribal youth returning to the reservation from a correctional setting or residential treatment.	EXAMPLE Provide community-based juvenile delinquency prevention services and juvenile probation services.	EXAMPLE PA #8—Juvenile Healing to Wellness Courts and PA #3—Tribal Justice Systems
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

# TRIBAL COMMUNITY AND JUSTICE PROFILE

- 30%
- Describe the community's
  - Strengths
  - Resources
  - Challenges
  - Needs
- 15 pages
- Readers may not be familiar with community
- Each question should be answered!

Tribal Community and Justice Profile

Applicant Name: \_\_\_\_\_

## Tribal Narrative Profile (30%)

You may enter as much or as little text as you need to fully describe your community as long as the total number of pages for the entire Tribal Narrative Profile does not exceed 15 pages. Remember that the individuals reviewing the application may not be familiar with the community, so descriptions should be as clear and detailed as possible. Be sure that every question is answered. If there are questions that you are unable to answer, provide an explanation as to why the information is unavailable.

1. Describe the general form of your Tribal Government.
2. Briefly describe the tribal justice system, including prevention or intervention initiatives for members at risk of involvement or already involved in the justice system (youth or adult); law enforcement, including any cross-jurisdictional agreements; courts; alternative dispute resolution; corrections, including juvenile detention facilities; services for victims and survivors of crime (e.g., violent crime, non-violent crime, drug-related crime, child abuse, elder abuse, domestic violence, sexual assault, dating violence, stalking, human trafficking, identity theft, etc.); tribal reentry programs; and sex offender registry obligations. If services are not available within the tribe, please describe how they are accessed or provided.
3. Describe the significant tribal justice, community safety, juvenile delinquency, and victimization issues (e.g., child abuse, elder abuse, domestic violence, sexual assault, sex trafficking, dating violence, stalking, identity theft, non-violent crime, etc.) facing the tribal nation and explain why these issues are the most pressing. *Ensure that the problems described are connected to the purpose area(s) for which the tribe is applying. For example, if the tribe is applying for Purpose Area #1 (COPS Tribal Resources Grant Program-Hiring and Tribal Resources Grant Program-Equipment/Training), the tribe should discuss law enforcement related issues. If the tribe is applying for multiple purpose areas, all of the relevant issues should be identified in this portion of the profile.*
4. Describe current and future plans to comprehensively address the tribe's public safety, criminal and juvenile justice, or victimization issues (e.g., violent crime, non-violent crime, drug-related crime, child abuse, elder abuse, domestic violence, sexual assault, dating violence, stalking, identity theft, human trafficking, etc.).
5. Discuss any additional information about your tribe that would be important in the understanding and evaluating your application.

The Tribal Community and Justice Profile will be rated based on the following criteria:

- The extent to which the application fully responds to the requested information.
- The need for funding as described in the Tribal Community and Justice Profile.

FY 2017

# TRIBAL COMMUNITY AND JUSTICE PROFILE

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1. Describe the form of Tribal Government
2. Describe the Tribal Justice System
3. Describe the significant tribal justice, community safety, juvenile delinquency, or victimization issues that your application is trying to address
4. Describe current and future plan to address these issues
5. Any other context

# PROJECT/PROGRAM TIMELINE

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- 5%
- Timeline should encompass
  - *entire federal project period*
  - indicates objectives and major tasks
  - assigns responsibility for each, and
  - plots completion of each task (by year and month or quarter)
- Separate timelines for each Purpose Area or one comprehensive Timeline.

# SAMPLE TIMELINE

## CTAS Sample Timeline (5% of application score)

Tribe name: \_\_\_\_\_

Applicants should submit a timeline or milestone chart encompassing the entire period of performance for the proposed project that indicates objectives and major activities and assigns responsibility for each and expected completion of each task by year and then by month or quarter for the duration of the award. Use "Year 1," "Month 1," "Quarter 1," etc., not calendar dates. Applicants should submit a separate timeline for each purpose area. If awarded, it is expected that throughout the life of the award(s), applicants will update the timeline(s) as needed when changes occur.

Estimated start of task	Purpose area(s)	Project goals	Related objectives	Activities	Expected completion of task	Person responsible for completing each task
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

# BUDGET DETAIL WORKBOOK

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- 15%
- The Budget Detail Workbook includes the
  - Demographic Form (only if you are applying for purpose area #1);
  - The Budget Detail Worksheet(s); and
  - The Budget Narrative(s)
- Only one workbook per completed application
- Download fillable version from GMS



# BUDGET NARRATIVE(S) AND WORKSHEETS

Justice Systems and Alcohol and Substance Abuse													
1									Purpose Area [3]				
2	Program Office								BJA	16.608			
3													
4	<i>Note: Non-Federal match is not required for this purpose area but can be provided if desired.</i>												
5	<b>A. Personnel</b>												
6	<b>Name/Position</b>				<b>Computation</b>								
7	<i>List each position and name, if known. New positions may be grouped by type.</i>				<i>Show annual salary rate &amp; amount of time devoted to the project for each name/position.</i>								
8	Add Personnel		Delete Selected		# of Positions	Salary	Rate	Time Worked (\$ of hours, days, months)	%	Total Cost	Non-Federal Contribution	Federal Request	
9													
12	Total[s]										\$0	\$0	\$0
13	Narrative										Add Additional Narrative Text Area		
14													
16	<b>B. Fringe Benefits</b>												
17	<b>Type of Benefit</b>				<b>Computation</b>								
18	<i>List each grant-support fringe benefit that is provided to the grant-funded position.</i>				<i>Show the basis for computation.</i>								
19	Add Benefit		Delete Selected		Base	Rate	Total Cost	Non-Federal Contribution	Federal Request				
20													
23	Total										\$0	\$0	\$0
24	Narrative										Add Additional Narrative Text		



# BUDGET SUMMARY

	A	B	C	D	E	F	G	H	I	J	K
1	<b>Budget Summary</b>										
2	<i>Note: Any errors detected on this page should be fixed on the Purpose Area specific tab.</i>										
3	Budget Category	PA(1)	PA (2)	PA (3)	PA (4)	PA (5)	PA (6)	PA (7)	PA(8)	PA(9)	
4		COPS		BJA	BJA	OVW	OVC	OVC	OJJDP	OJJDP	
5		16.710	16.608	16.608	16.596	16.587	16.582	16.582	16.585	16.731	
6		Public Safety and Community Policing	Comprehensive Tribal Justice Systems Strategic Planning	Justice Systems and Alcohol and Substance Abuse	Tribal Justice System Infrastructure Program	Violence Against Women Tribal Governments Program	Children's Justice Act Partnerships for Indian Communities	Comprehensive Tribal Victim Assistance Program	Tribal Juvenile Healing To Wellness Courts	Tribal Youth Program	Total(s)
7	A. Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8	B. Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9	C. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10	D. Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11	E. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
12	F. Construction	N/A	N/A	N/A	\$0	N/A	N/A	N/A	N/A	N/A	\$0
13	G. Consultants & Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
14	H. Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
16	<b>Total Direct Costs</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
17	I. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
19	<b>Total Project Costs</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
21		Up to 100% of total Project	Up to 100% of total Project	Up to 100% of total Project	Up to 100% of total Project	Up to 100% of total Project	Up to 100% of total Project	Up to 100% of total Project	Up to 90% of total project	Up to 100% of total Project	
22	Federal Request	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
23	Non-Federal Contribution	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
24	Required Match Met	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
25											
26											
27											
28											
29											
30											
31											
32											
33											
34											
35											

# REQUIRED ATTACHMENTS

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- Tribal Authority
- Disclosure of High-Risk Status
- Disclosure of Pending Applications
- Disclosure of Lobbying Activities
- Indirect Cost Rate Agreement (if applicable)
- Financial Management and System of Internal Controls Questionnaire

# OTHER POSSIBLE ATTACHMENTS

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- Letters of Support
- Resumes of Key Personnel
- Job descriptions of requested positions
- MOUs with proposed partners

# THE PURPOSE AREAS

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# PROJECT ABSTRACTS

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Applicant Name:

Purpose Area #3 Justice Systems, and Alcohol and Substance Abuse (BJA)

In a separate document, applicants must include a high-quality project abstract that summarizes the proposed project in 400 words or less. Abstracts should be

- a. written for a general public audience;
- b. submitted as a separate attachment with “Project Abstract” as part of its file name (this will **NOT** count against the page limit for the program narrative);
- c. single-spaced, using a standard 12-point font (Times New Roman) with 1-inch margins.

The abstract should include a brief description of the project’s purpose, the population to be served, and the activities that the applicant will implement to achieve the project’s goals and objectives. The abstract should be specific to the project proposed for this purpose area. **The abstract is required but will not be scored.**

# PURPOSE AREA NARRATIVES

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- Applicants must submit a separate narrative for each Purpose Area.
- Template questions:
  - Problem identification and problem solving strategy
  - Project/program design and implementation
  - Capabilities and competencies
  - Impact/outcomes and evaluation/plan for collecting data for performance measures
- Each Purpose Area has a unique template
- 15 pages

# PURPOSE AREA #3: JUSTICE SYSTEMS AND ALCOHOL AND SUBSTANCE ABUSE (BJA)

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- Tribal Courts Assistance Program (TCAP)
- Indian Alcohol and Substance Abuse Prevention Program (IASA)

Purpose Area	Estimated Amount of Funding Available	Estimated Number of Awards to be made; Estimated Award Amounts	Length of Award
3) Justice Systems and Alcohol and Substance Abuse (BJA)	\$16.8 million	Approximately 20-30 awards; Approximately \$250,000-\$750,000 per award.	3 years



# PURPOSE AREA #3: JUSTICE SYSTEMS AND ALCOHOL AND SUBSTANCE ABUSE (BJA)

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# **PURPOSE AREA #3: JUSTICE SYSTEMS AND ALCOHOL AND SUBSTANCE ABUSE (BJA)**

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- 103 applications
- 31 awards

# PURPOSE AREA #3: JUSTICE SYSTEMS AND ALCOHOL AND SUBSTANCE ABUSE (BJA)

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- To develop, enhance, and continue **tribal justice**
- To respond to and prevent alcohol- and substance abuse-related crime, including ... **healing to wellness courts**
- Projects can focus on tribal justice systems, alcohol or substance abuse, or both

# PURPOSE AREA #3: NARRATIVE

## Narrative

*Purpose Area #3 Narrative (15-page limit including template text; answers should be double-spaced)*

1. Identify one or more of the crime and public safety problems described in the Tribal Community and Justice Profile that the tribe plans to address through the proposed grant funding and describe the problem(s) with as much additional detail, including data, as necessary to clearly describe the nature and extent of the problem(s).
2. Describe current or previous efforts, if any, to address the problem(s) identified in item #1 and state whether they were effective.
3. Describe any current gaps in services related to the problem(s) identified in items #1 and #2 that will be addressed through this grant application.
4. Explain how your tribe identified and prioritized the problem(s) described above to be addressed through this grant funding.
5. Describe how the proposed grant-funded program will address the identified problems.
6. For each identified problem in item #1, identify the specific goals and objectives of the proposal that will be accomplished in 36 months. Provide details about the specific tasks and activities necessary to accomplish each goal and objective.
7. Describe the management structure, staffing, and in-house or contracted capacity to complete each of the proposed projects, and any organizational changes that may result if funding is awarded. Include detailed information about existing resources within the tribe and the community that will help make this project a success.
8. Identify current government and community initiatives that complement or coordinate with the proposal and any partnerships that will be created or enhanced as a result of funding. Describe the roles of each identified partner. *Examples may be advisory boards, Tribal Leaders, nonprofits, private organizations, and regional relationships, etc.*

# PURPOSE AREA #3: NARRATIVE

Applicant Name:

Purpose Area #3 Justice Systems, and Alcohol and Substance Abuse (BJA)

9. Describe how the applicant will know if the program works and how success will be determined and measured. Describe how data will be collected and assessed to measure the impact of proposed efforts.
  - i. What will be measured?
  - ii. How will data be collected?
  - iii. Who is responsible for collecting the data?
  - iv. How is success defined?
10. Describe how evaluation, collaborative partnerships, or other methods will be used to leverage ongoing resources and facilitate a long-term strategy to sustain the project when the federal grant ends.
  - i. Describe any challenges you anticipate in sustaining the program beyond the grant funding.
11. Address the tribe's need for financial assistance and the inability of the agency to implement the proposed plan without federal funding. This should be linked to the needs identified in the Tribal Narrative Profile.
12. If you are requesting funding in multiple purpose areas, is the receipt of BJA Purpose Area #3 funding required for the implementation of any other purpose area being requested? If so, explain. *Examples of this may be requesting an officer from BJA Purpose Area #3 and equipment for that officer from COPS Office Purpose Area #1.*



# STRUCTURING THE NARRATIVE

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- Consider BJA's Adult Drug Court RFP for guidance
  - Describe goals and objective—link to key components
  - How will the court identify, assess, and prioritize participation
  - Describe your randomized drug testing process
  - Describe the frequency of judicial hearings
  - Describe how you will ensure a perception of procedural fairness
  - Describe your evidenced-based treatment
  - Describe how the community has been engaged in the planning process

# CTAS PURPOSE AREA #8: JUVENILE HEALING TO WELLNESS COURTS (OJJDP)

Purpose Area	Estimated Amount of Funding Available	Estimated Number of Awards to be made; Estimated Award Amounts	Length of Award
8) Juvenile Healing to Wellness Courts	\$2.1 million	Approximately 6 awards; Up to \$350,000 per award.	4 years

FY 2014, 2015, 2016 or 2017 Purpose Area #8 grantees are **not** eligible for FY 2018 Purpose Area #8.

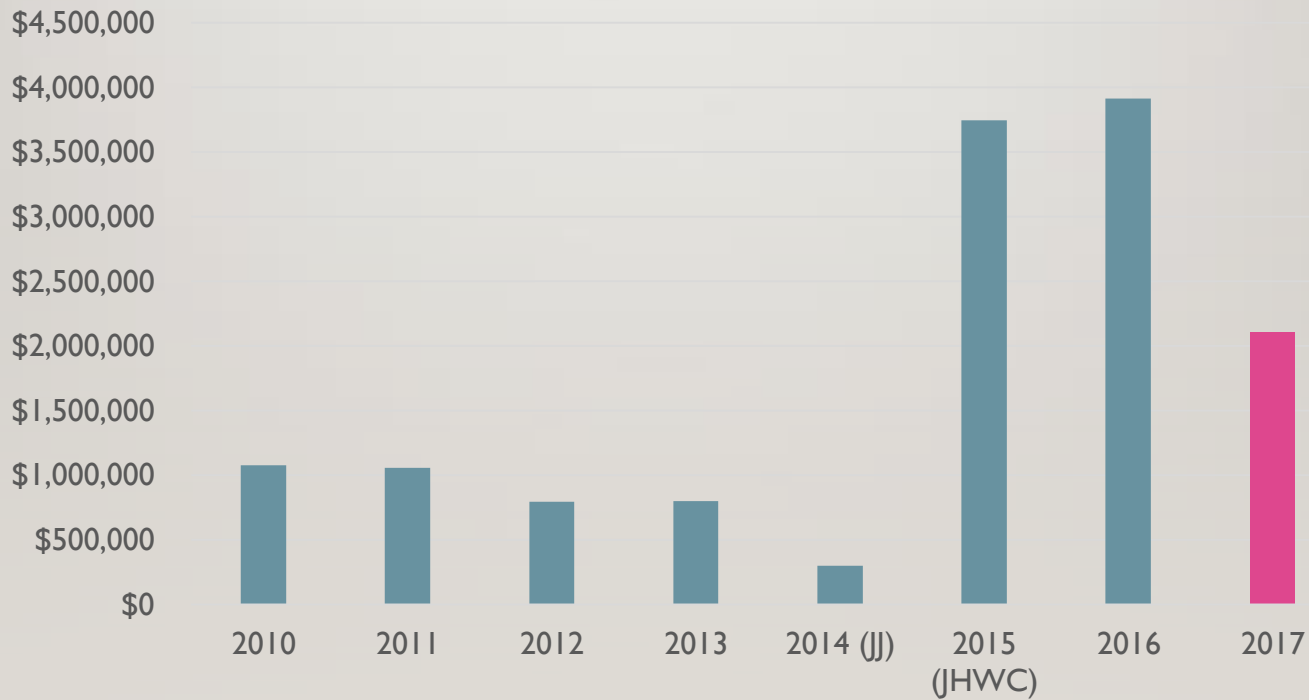
FY 2014 Tribal Healing to Wellness Court Responses to Underage Drinking Initiative solicitation are **not** eligible for FY 2018 Purpose Area #8.

4 – year project period.

No violent offenders



# CTAS PURPOSE AREA #8: JUVENILE HEALING TO WELLNESS COURTS (OJJDP)



# CTAS PURPOSE AREA #8: JUVENILE HEALING TO WELLNESS COURTS (OJJDP)

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- In FY 2017:
  - 13 applications
  - 8 awards

# GOALS AND OBJECTIVES

## JUVENILE HEALING TO WELLNESS COURTS (OJJDP)

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- Support tribes seeking to develop a **new** Juvenile Healing to Wellness Court.
- No longer an exclusive focus on underage drinking, nor for enhancing existing Juvenile Wellness Courts.
- For youth up to age 21.
- New objectives.

# GOALS AND OBJECTIVES

## JUVENILE HEALING TO WELLNESS COURTS (OJJDP)

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- Detailed objectives for each of the four years (pg. 47-49)
- Includes:
  - Develop a strategic plan (Stat-Pak)
  - Establish a steering committee; conduct a needs assessment
  - Develop written policies and procedures, participant handbook, etc.
  - Develop a data collection system
  - Begin screening and accepting juveniles
  - Develop written sustainability plan

# PURPOSE AREA NARRATIVE

## JUVENILE HEALING TO WELLNESS COURTS (OJJDP)

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### Narrative

*Purpose Area #8 Narrative (15-page limit including template text; answers should be double-spaced)*

1. Identify alcohol or other drug abuse problems that require the services of a Healing to Wellness Court. Describe the problem(s) with as much additional detail, including data, as necessary to clearly describe the nature and extent of the problem(s).
2. Describe current or previous efforts, if any, to address problem(s) identified in item #1, and state whether they were effective. Also please describe how you measured effectiveness.
3. Describe the current gaps in services related to the problem(s) identified in items #1 and #2 that will be addressed through this grant application.
4. Explain how your tribe identified and prioritized the need for a Juvenile Healing to Wellness Court based on the problem(s) described in #1. This section must also include a description of the tribe's current court system, such as staffing, docket frequency, and how the tribe currently handles juvenile cases involving substance abuse.
5. Describe how the proposed grant-funded program will address the identified need in item #1. Please include a long-term strategy and detailed implementation plan with specific goals and objectives that will be accomplished during the project period. Provide details about the specific tasks and activities necessary to accomplish each goal and objective.
6. Describe the management structure, staffing, and in-house or contracted capacity to complete each of the proposed projects and any organizational changes that may result if funding is awarded. Include detailed information about existing resources within the tribe and the community that will help make this project a success, including support from tribal leaders.



# PURPOSE AREA NARRATIVE

## JUVENILE HEALING TO WELLNESS COURTS (OJJDP)

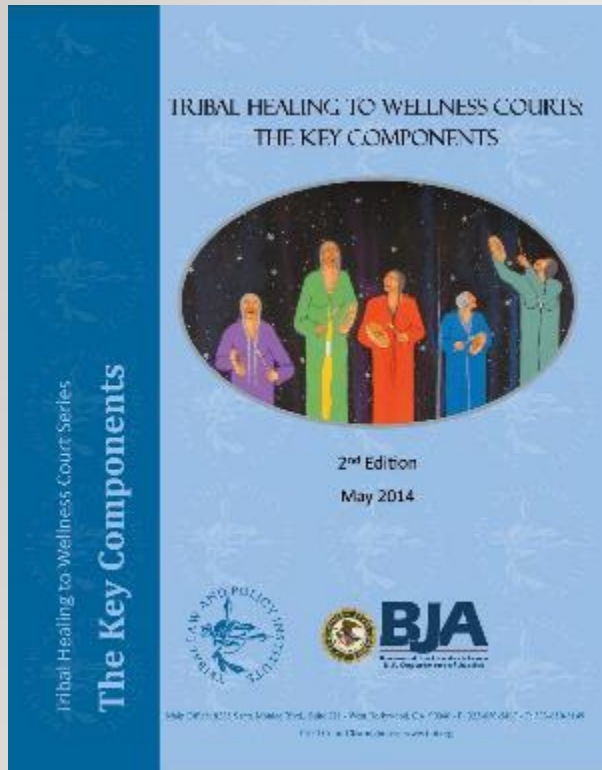
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Applicant Name:

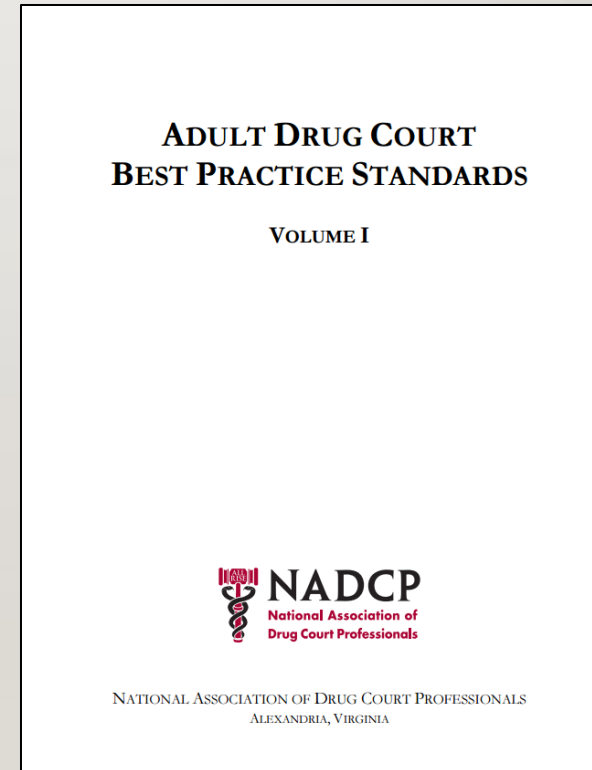
Purpose Area #8 Juvenile Healing to Wellness Courts (OJJDP)

7. Identify current government and community initiatives that complement or coordinate with the proposal and any partnerships that will be created or enhanced as a result of funding. Describe the roles of each identified partner. Examples may be multidisciplinary steering committees, Tribal Councils, tribal court judges, prosecutors, defense counsel, probation, law enforcement treatment providers, schools, vocational programs, tribal elders, tribal community members, other service providers, etc.
8. Describe how the applicant will know if the program works and how success will be determined and measured. Describe how data will be collected and assessed to measure the impact of proposed efforts.
  - i. What will be measured?
  - ii. How will data be collected?
  - iii. Who is responsible for collecting the data?
  - iv. How is success defined?
9. Describe how evaluation, collaborative partnerships, or other methods will be used to leverage ongoing resources and facilitate a long-term strategy to sustain the project when the federal grant ends. Describe any challenges you anticipate in sustaining the program beyond the grant funding.
10. If you are requesting funding in multiple purpose areas, is the receipt of OJJDP Purpose Area #8 funding required for the implementation of any other purpose area being requested? If so, explain. *Examples of this may be requesting an officer from BJA Purpose Area #3 and equipment for that officer from COPS Office Purpose Area #1.*

- The Tribal Key Components



- Drug Court Standards





POLL

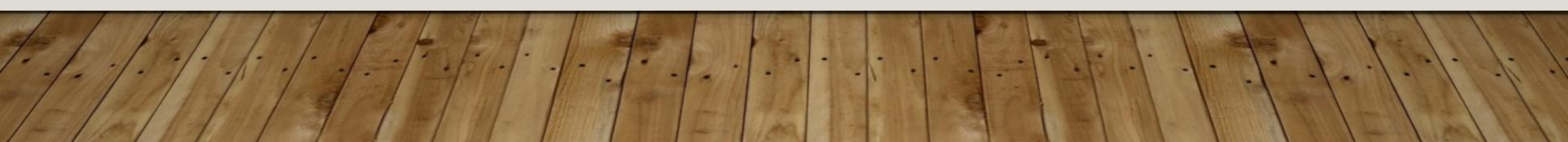
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# WHAT IS A DRUG COURT? FROM BJA DRUG COURT RFP:

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Drug courts are part of the larger universe of problem-solving courts, and have been demonstrated (where implemented in an evidence-based manner) to reduce recidivism and substance abuse among high-risk substance abusing offenders and increase their likelihood of successful rehabilitation through:

- early, continuous, and intense treatment,
  - close judicial supervision and involvement (including judicial interaction with participants and frequent status hearings),
  - mandatory and random drug testing,
  - community supervision,
  - appropriate incentives and sanctions, and
  - recovery support aftercare services.
- 

# PERFORMANCE MEASURES

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# OVERARCHING OBJECTIVE

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<b>Objective</b>	<b>Sample Performance Measure(s)</b>	<b>Sample Data Grantee Must Provide</b>
Overarching Objective: Improve the grant planning and application process for DOJ tribal grant applicants.	Number of collaborative partners involved in the comprehensive planning stage.	Number of collaborative partners involved in the comprehensive planning stage (specify by type).

# PURPOSE AREA #3: JUSTICE SYSTEMS AND ALCOHOL AND SUBSTANCE ABUSE (BJA)

Objective	Sample Performance Measure(s)	Sample Data Grantee Must Provide
<p>Purpose Area #3: Justice systems and alcohol and substance abuse (BJA)</p>	<p>Percent increase in the number of cases handled by Tribal Courts</p> <p>Number of full-time equivalent (FTE) judicial and other court positions created or funded under the grant award</p> <p>Percent reduction in the number of arrests for crimes where alcohol or substance abuse was a factor</p> <p>Percent increase in number of individuals receiving treatment services as a result of this program.</p> <p>Percent increase in number of participants at tribal community prevention trainings</p>	<p>Number of judicial and other court positions created as a result of the grant during the reporting period.</p> <p>Number of arrests for crimes where alcohol or substance abuse was a factor for the period prior to grant funding.</p> <p>Number of arrests for crimes where alcohol or substance abuse was a factor for the current reporting period.</p> <p>Number of individuals receiving treatment services as a result of this program during the current reporting period.</p> <p>Etc.</p>

# CTAS PURPOSE AREA #8: JUVENILE HEALING TO WELLNESS COURTS (OJJDP)

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<b>Objective</b>	<b>Sample Performance Measure(s)</b>	<b>Sample Data Grantee Must Provide</b>
Purpose Area #8: Juvenile Healing to Wellness Courts (OJJDP)	Percent of program youth who offend or reoffend (arrested/rearrested).  Percent of program youth or families exhibiting desired change in targeted behaviors (e.g., substance use, antisocial behavior, truancy, gang involvement).	Number of program youth or families served.  Number of program youth who offend or reoffend.  Number of program youth or families exhibiting desired change in targeted behaviors.

[www.ojjdp-dctat.org/help/Grids/PDF/TYPGrids.pdf](http://www.ojjdp-dctat.org/help/Grids/PDF/TYPGrids.pdf)

**OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION  
TRIBAL YOUTH PROGRAM  
PLANNING YEAR PERFORMANCE MEASURES**

Bold indicates mandatory indicators.

#	Output Measure	Definition	Data Grantee Reports	Record Data Here
1	<b>Were planning activities conducted for this award during the reporting period</b>	This measure determines whether the grantee has conducted planning activities during the reporting period.	A. Please respond: Yes or No B. If yes, answer the planning questions for the reporting period. If no, enter in the text box the <b>month/year</b> planning activities were completed, or provide an alternate explanation for why no data is available	
2	<b>Identify if any OJJDP-funded tribal meetings were attended during the reporting period</b>	Grantees were required to attend certain training sessions in order to prepare and progress their individual programs. All grantees are required to provide records for this measure.	A. Tribal New Grantee Orientation (Yes or No) B. If yes, enter <b>month/year</b> of participation. If no, please explain C. Strategic Planning (StratPak) (Yes or No) D. If yes, enter <b>month/year</b> of participation. If no, please explain E. Annual Regional Meeting (Yes or No) F. If yes, enter <b>month/year</b> of participation. If no, please explain G. Other TYP-related training activities (Yes or No) H. If yes, enter <b>month/year</b> of participation. If no, please explain	
3	<b>Number of partnerships developed during the reporting period</b>	This measure is to indicate the number of partnerships that were developed during the reporting period.  For purposes of this grant, partnerships are defined as those organizations with whom the grantee established a direct or indirect financial or other relationship (e.g., consultant organization, contract, Memoranda of Understandings (MOU), media coverage) as a result of the grant funding. Only answer if you conducted planning activities during the reporting period.	A. Please enter the number of partnerships developed	
4	<b>Identify the planning documents that were developed during the reporting period</b>	This measure indicates the documents that you developed during the reporting period as a result of the planning activities. Most of these documents are presented at the Strategic Planning meeting which occurs usually in January or February of the first	Check Yes or No: A. Mission and Vision Statement B. Advisory Board C. Community Partnerships D. Communications Plan Worksheet	



# Possible Additional Drug Court Specific Performance Measures from BJA Drug Court RFP

Objective	Performance Measure	Data Grantees Provide
<p>Improve, enhance, and/or expand drug court services to reduce substance use and recidivism of drug court participants.</p>	<p>Percentage of participants admitted to the program</p>	<p>A. Number of drug court participants that were admitted B. Total number of eligible drug court participants</p>
	<p>Percentage of participants who successfully completed the program</p>	<p>A. Number of participants enrolled in the program B. Number of participants who successfully completed program requirements. C. Total number of successful and unsuccessful completions.</p>

# Possible Additional Drug Court Specific Performance Measures from BJA Drug Court RFP

Objective	Performance Measure	Data Grantees Provide
<p>Improve, enhance, and/or expand drug court services to reduce substance use and recidivism of drug court participants.</p>	<p>Percentage of participants who tested positive for illegal substance</p>	<p>A. # of participants in the program for 90 days who tested positive for an illegal substance.</p> <p>B. # of participants in the program for 90 days who were drug tested..</p>
	<p>Percentage of program participants who recidivate while enrolled in the program</p> <p>Percentage of arrest</p> <p>Percentage of program participants who recidivate within one year after completion of the program</p>	<p>A. # of drug court participants</p> <p>B. # of participants who recidivate while enrolled in the program.</p> <p>C. # of participants who were arrested for drug offenses.</p> <p>D. # of participants who were arrested for non-drug offenses.</p> <p>E. # of drug court participants who were arrested for non-drug and drug offense one year after program completions.</p>

# Additional Evidenced-Based Program Principles and Key Components Info

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- Quality Improvement for Drug Courts Evidence-Based Practices: [www.ndci.org/sites/default/files/ndci/Mono9.QualityImprovement.pdf](http://www.ndci.org/sites/default/files/ndci/Mono9.QualityImprovement.pdf)
- SAMHSA's National Registry of Evidence-Based Programs and Practices, an online registry of mental health and substance abuse interventions: [www.nrepp.samhsa.gov/LearnLanding.aspx](http://www.nrepp.samhsa.gov/LearnLanding.aspx)
- NIJ's Multi-site Adult Drug Court Evaluation: [www.nij.gov/topics/courts/drug-courts/Pages/madce.aspx#results](http://www.nij.gov/topics/courts/drug-courts/Pages/madce.aspx#results)

# COMMON MISTAKES

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- Not responding to all of the requested information
- Failed to draw connection between problems in the “tribal community and justice profile” and programmatic activities
- Not providing the requested information in relevant section where peer reviewers could easily locate it
- Failed to draw the connection between the proposed budget and the programmatic activities
- Inconsistencies within proposal – different writers by section
- Did not provide specific measurable targets for performance measures

# TIPS

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1. Read the Solicitation and FAQs.
2. Check all of the resources available through the CTAS website.
3. Use scoring criteria as a general guide for how many pages you devote to each section
4. Don't wait until the deadline to apply!
5. Follow all format directions and use all of the allotted pages.
6. Go back and review the “tribal community and justice profile” after completing the purpose area narratives.
7. Go back and review the budget after completing the purpose area narratives.
8. Focus on attachments (*tribal resolutions, letters of supports, etc.*)
9. PDF everything!

# IF UNSUCCESSFUL

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- Always ask Agency to provide comments
- Keep prior proposals and comments (*although different review panel each time*)
- Ask Agency what other services can be provided such as:
  - Training and Technical Assistance (T/TA)
  - Capacity Building
  - Scholarships for Conferences/Trainings
- Ask Agency for copies of successful applications
- Serve as peer reviewer

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# www.WellnessCourts.org

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## Tribal Healing to Wellness Courts

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**Webinar: CTAS FY 2017: Funding Opportunities for Healing to Wellness Courts**

Join us December 15th for a webinar overviewing the CTAS FY 2017 application, and how it can be used for Healing to Wellness Court... [More](#)

- Request Technical Assistance
- Funding Announcements
- News and Announcements
- Drug Court TTA Calendar
- Prior Event Resources

**Resources & Tools** | [Wellness Court Resources](#) | [Tribal Key Components](#) | [Forms & Policies](#) | [Drug Court Research](#) | [State Resources](#)

**Search by Tribe:**

- Indian Nations
- Tribal Justice Systems
- Tribal Wellness Courts
- Tribal-State Collaborations
- Wellness Court Collaborations



# www.Home.TLPI.org

The screenshot shows the homepage of the Tribal Law and Policy Institute (TLPI). At the top left is the TLPI logo, which features a stylized figure holding a torch. To the right of the logo is the text "TRIBAL LAW AND POLICY INSTITUTE" and the tagline "Serving American Indian and Alaska Native Communities since 1996". Below this is a "Donate Today!" button. A navigation bar contains links for HOME, ABOUT, PROJECTS AND SERVICES, PUBLICATIONS, EVENTS, SUPPORT US, and CONTACT. The main content area includes a section titled "A Native American operated non-profit:" followed by a paragraph describing the organization's mission. Below this are four featured articles: "Upcoming TLPI Tuition Training in Santa Monica, California", "THANK YOU FOR #GIVING2TLPI", "Welcome, Lucille!", and "New TLPI website!".

**TRIBAL LAW AND POLICY INSTITUTE**  
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**A Native American operated non-profit:**  
Dedicated to providing free publication resources, comprehensive training, and technical assistance for Native nations and tribal justice systems in pursuit of our vision to empower Native communities to create and control their own institutions for the benefit of all community members, now, and for future generations.

**Upcoming TLPI Tuition Training in Santa Monica, California**  
On February 29th, 2016, TLPI will begin a 2-day training event that address Issues of Violence Against Indian Women.  
[Click here for more information](#)

**THANK YOU FOR #GIVING2TLPI**  
TLPI would like to thank those that supported our #Giving2TLPI campaign with donations and social media outreach.

**Welcome, Lucille!**  
TLPI is pleased to announce that Lucille Echohawk has joined our board of directors.

**New TLPI website!**

# QUESTIONS

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- **Trish Thackston**, *Policy Advisor*, Bureau of Justice Assistance, Office of Justice Programs
- **Tenzing Lahdon**, *Grant Manager*, Youth Development, Prevention & Safety Division, Office of Juvenile Justice & Delinquency Prevention